

RC# 34 PROBATION TIMELINE

MODULES	WHAT IS DUE?	WHO IS RESPONSIBLE?	WHEN IT IS DUE?	TO WHO?
START DATE	3/14/2010			
MODULE 1 ADMINISTRATIVE				
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	PRIOR TO 8/26/2010	Battalion Chief
	MODULE 1 CAN BE SPREAD OUT OVER THE PERIOD OF THE PACKET 8/26/2010			
MODULE 2 ORIENTATION - NON-STAFFING (2 WKS)				
	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	3/27/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	3/27/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	3/27/2010	Battalion Chief
MODULE 3 GENERAL KNOWLEDGE (3 WKS)				
	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	4/17/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	4/17/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	4/17/2010	Battalion Chief
MODULE 4 EMS OR FIRE				
	PERIOD 1 (3 WKS)			
FIRE OR EMS	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	5/8/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	5/8/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	5/8/2010	Battalion Chief
	PERIOD 2 (4 WKS)			
	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	6/5/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	6/5/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	6/5/2010	Battalion Chief
MODULE 5 EMS OR FIRE				
	PERIOD 1 (3 WKS)			
FIRE OR EMS	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	6/26/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	6/26/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	6/26/2010	Battalion Chief
	PERIOD 2 (4 WKS)			
	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	7/24/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	7/24/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	7/24/2010	Battalion Chief
	PPA FOR PROBATION EMPLOYEE	SUPERVISING OFFICER	7/31/2010	OPERATIONS
MODULE 6 ADDITIONAL KNOWLEDGE & REVIEW (4 WKS)				
	WRITTEN ASSIGNMENTS	PROBATION EMPLOYEE	8/21/2010	Battalion Chief
	SKILL ASSIGNMENTS	PROBATION EMPLOYEE	8/21/2010	Battalion Chief
	COUNSELING REPORT	SUPERVISING OFFICER	8/21/2010	Battalion Chief
MODULE 7 PROBATION TESTING (2 WKS)				
	MAKE-UP AND REMEDIAL TESTING	PSTA STAFF	8/30/2010-9/1/2010	OPERATIONS
	IPE TESTING END OF PROBATION	IPE/ PSTA STAFF	8/28/2010	OPERATIONS
	TEST RESULTS TO OPERATIONS	PSTA STAFF	9/3/2010	OPERATIONS
	PROBATION COMPLETE		9/29/2010	
NOTE*** DAILY JOURNALS ARE REVIEWED ACCORDING TO SUPERVISING OFFICER'S DIRECTION. THEY STAY IN STATION TO BE REVIEWED, MONTHLY, AT BATTALION CHIEF REQUEST.				
MODULE 4 AND MODULE 5 MUST STAY TOGETHER, BUT FIRE OR EMS CAN BE DONE FIRST AT OFFICER'S CHOICE				
UPDATED 3/15/2010 ver. 2				